

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
August 9, 2018
LCS Library – 6:00 PM

Call to Order by Deanna Lothrop, Board of Education President, at 6:00 PM
Pledge of Allegiance

MEMBERS PRESENT:

Deanna Lothrop, President
Kathy Dyer, Vice President
Ray McIntosh
Lynn Reichert

Terry Countryman
Scott Rickett
Kathy Gardner
Sherri Wilson, District Clerk

ADMINISTRATORS PRESENT:

Cammy Morrison, Superintendent
Barry Davis, Principal
Patricia Gibbons, Dir. of Pupil Services
Sandra Rooney, Business Official

OTHERS PRESENT: Craig Orvis

PRESENTATIONS: None at this time

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Scott Rickett, and seconded by Ray McIntosh - Motion is approved 7 – 0.

1. **Approval of Minutes:**

- July 5, 2018 - Reorganization/Regular Meeting
- July 9, 2018 – Special Meeting

2. **Approval of Buildings and Grounds requests:**

- None at this time

3. **Conferences and Workshops:**

- July 24, 2018: DASA Hybrid, Lydia Doolittle – JL BOCES (On-line) – 4:00 - 7:00 PM
- July 24-25, 2018: Mental Health Symposium, Pat Gibbons – Alexandria Bay, NY
- July 30, 2018: Focus on the Standards Gr. 9-12, Cammy Morrison; Pat Gibbons; Barry Davis – JL BOCES – 9:00 AM – 1:00 PM
- August 2-3, 2018: School Librarians Transform Learning, Lydia Doolittle – Syracuse University – 8/2: 1-5 & 7-9:00 PM; 8/3: 8:30 AM-3:00 PM)
- August 13-16, 2018: NYSASN School Nurse Orientation, Eva Fox – Skaneateles, NY

- **Approval of Financial Reports:**

- School Business Report – (Verbal)
- Treasurer's Report, June 2018
- General Fund Warrant #3
- Supplemental Fund Warrant #2
- School Lunch Fund Warrant #1
- Federal Fund Warrant #2

REGULAR AGENDA

Other Discussion and Action

1. **Public Comments:** None at this time

2. **Ongoing Agenda Items:**

- Policy #7316, Student Electronic Device Policy, revised draft from MO BOCES per district requested changes: Policy #7316 was reviewed and discussed by Administration and Board Members, to be presented as an action item for adoption.

3. **Board Information:**

- **Take Home Tech (ThT) Program:** Informational packet with consent form included for your review
- **Parent/Coach Communication:** Outlines parent/coach/athlete expectations

4. **Board Information, LCS Events:**

- **August 9, 2018:** Athletic Committee Meeting, Barry Davis – LCS STEM Lab – 5:00-6:00 PM
- **August 16, 2018:** New Teacher Orientation, Deborah Wilkinson – LCS Conference Rm 107 – 8:30 AM – 1:30 PM
- **August 25, 2018:** Varsity Boys' and Girls' Soccer Scrimmages, Tammy McIntosh – LCS soccer fields (Boys), Alexandria Bay soccer fields (Girls) – 10:00 AM – 1:00 PM
- **August 28, 2018:** Pre-K Open House, Irene Sullivan – LCS Pre-K room – 6:00 – 7:00 PM
- **August 29, 2018:** Superintendent's Conference Day/Open House – LCS – 10:00 AM – 6:00 PM. Open house – 4:30 - 6:00 PM. Class of 2019 will be hosting a dinner as a fundraiser for senior trip.
- **August 29, 2018:** Class of 2019 Senior Dinner Fundraiser, Tammy Ditch/Bridgette Stumpf – LCS Cafeteria – 4:00-6:30 PM
- **September 7, 2018:** Class of 2019 Gr. 6-8 Dance Fundraiser, Tammy Ditch/Bridgette Stumpf – LCS Cafeteria – 6:00-8:00 PM
- **September 6-8, 2018:** LCS Homecoming Weekend, Tammy McIntosh – Var. Club; Class of 2019; Student Council Fundraiser – LCS Soccer Fields/Copley House – 9/6: Pep Rally @ 2:15, Girls' Var. Soccer Game @ 7:30 PM; 9/7: Boys' Var. Soccer Game @ 7:30 PM; 9/8: Homecoming Dance, Copley House 6:00-8:00 PM(Gr. 6-8) 8:00-10:00 PM (Gr. 9-12).
- **September 30, 2018:** Class of 2019 Breakfast at Applebee's Fundraiser, Tammy Ditch/Bridgette Stumpf – Watertown, NY – 8:00 – 10:00 AM
- **December 28-29, 2018:** Var. & JV Girls' Basketball Tournament, Tammy McIntosh – LCS Gymnasium – 10:00 AM – 8:00 PM

5. **Board Discussion/Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the adoption of the following policy, as revised by Madison-Oneida BOCES policy coordinator.

- #7316 – Student Electronic Device Policy

Note: At the time of policy adoption, the approval for deletion, renumbering, and/or replacement of current policies, as listed on the policy draft(s), will also be implemented.

Motion for approval by Scott Rickett, seconded by Lynn Reichert, with motion approved 7 - 0.

6. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **2018-2019 Tax Levy**.

Motion for approval by Kathy Dyer, seconded by Terry Countryman, with motion approved 7 - 0.

7. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve donations to the Lyme Central School Scholarship Fund in memory of Mr. Gary Nicholson, former Lyme Central School Board of Education President, from the following persons/organizations:

- | | |
|-------------------------------|---------|
| ▪ John Gaffney | \$25.00 |
| ▪ Shelly and Christopher Peck | \$25.00 |
| ▪ Dennis and Joanne Faulknham | \$25.00 |
| ▪ Michael and Vicky Barbour | \$25.00 |
| ▪ Edwin and Linda Stinson | \$25.00 |

Motion for approval by Terry Countryman, seconded by Lynn Reichert, with motion approved 7 - 0.

8. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to accept donations to the Lyme Central School Scholarship Endowment Fund, included in deposits #11 - #14, totaling \$1,365. Total amount raised to date, \$10,802.

Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 7 - 0.

9. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the equipment disposal request from LCS inventory for numerous outdated/invalid textbooks, deemed no longer usable.

Motion for approval by Lynn Reichert, seconded by Scott Rickett, with motion approved 7 - 0.

10. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education.

Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 7 – 0.

ADMINISTRATIVE REPORTS:

- Principal Report, verbal
- Director of Pupil Services Report, verbal
- Superintendent Report, verbal
- Transportation Report – 2017-18 End of Year Report

CORRESPONDENCE AND COMMUNICATIONS

- 11. Correspondence Log: Following meeting on July 5, 2018
- 12. Calendar of Events: August 2018

RECOMMENDATIONS AND ACTION

13. **Board Action:**

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Add one (1) Cafeteria Cook Manager**
- **Add one (1) Cafeteria Cashier**
- **Add one (1) Cafeteria Laborer**
- **Add one (1) Confidential Secretary**
- **Add one (1) School Guidance Counselor**

Motion for approval by Ray McIntosh, seconded by Lynn Reichert, with motion approved 7 – 0.

14. **Board Action - Personnel Changes** as listed:

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Kathy Dyer, and seconded by Lynn Reichert
Motion is approved 7 - 0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Date
Alanna Piroli	School Guidance Counselor	July 26, 2018
Jennifer Haynes	Vocal Music Teacher	August 31, 2018

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Athena Angus	Cafeteria Cook Manager	\$12.50 per hour	12 Month Probation	September 4, 2018
Ashley Swearinger	Cafeteria Cashier	\$12.50 per hour	12 Month Probation	August 29, 2018
Donna Drake	Cafeteria Laborer	\$12.50 per hour	12 Month Probation	August 29, 2018
Ariana Viera	1 FTE Confidential Secretary	\$30,000	6 Month Probation	August 29, 2018
Chris Rowland	1 FTE School Guidance Counselor	NYS Certified, Step 4C \$50,490 (MST)	4-Year Tenure Track	August 29, 2018
Kathy Bellinger	2018-19 Game Assistant	\$18 per game	N/A	August 10, 2018
Jon LaFontaine	2018-19 Game Assistant	\$18 per game	N/A	August 10, 2018
Sherri Wilson	2018-19 Game Assistant	\$18 per game	N/A	August 10, 2018

(D) PAID Coaching Appointments as listed:

Name	Fall/Winter 2018-19	Coaching Certification	Effective Date
Ashley Lothrop	Mod. Girls' Soccer Co-Coach - Pending 1 st Aide/CPR Refresher – 8/2018	Teacher – Coach*	August 10, 2018
Stepanie Doney	Mod. Girls' Soccer Co-Coach	Teacher - Coach*	August 10, 2018
Leo Wilson	Var. Boys' Basketball Coach Pending CPR Refresher - Aug. 2018	Professional	August 10, 2018
James Morrow	JV Boys' Basketball Coach	Temp. 2 nd – 4 th Renewal**	August 10, 2018
Mark Wilson	Var. Girls' Basketball Coach	Professional	August 10, 2018
Ryan Crossman	Mod. Girls' Basketball Coach	Temp. 1 st Renewal	August 10, 2018
Jennifer Sosa	JV Girls' Basketball Coach	Professional	August 10, 2018

(E) UNPAID Coaching Appointments as listed:

Name	Fall/Winter 2018-19 Sports	Coaching Certification	Effective Date
Jared Wilson	Var. Boys' Basketball Asst. Coach – Pending 1 st Aide Refresher - Aug. 2018	Temp. 2 nd – 4 th Renewal**	August 10, 2018
Ryan Crossman	Var. Girls' Basketball Asst. Coach	Temp. 1 st Renewal	August 10, 2018

Coaches possess the following [as mandated by NYSED:

- ***Teaching Certificate:** Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- ****Temporary Coaching License 2nd-4th Renewal:** Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

15. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Athena Angus – Cafeteria Cook Manager**
- **Ashley Swearinger – Cafeteria Cashier**
- **Donna Drake – Cafeteria Laborer**
- **Ariana Viera – Confidential Secretary**
- **Chris Rowland – School Guidance Counselor**
- **Ashley Lothrop – 2018-19 Mod. Girls' Soccer Co-Coach**
- **Stephanie Doney – 2018-19 Mod. Girls' Soccer Co-Coach**
- **Leo Wilson – 2018-19 Varsity Boys' Basketball Coach**
- **Jared Wilson – 2018-19 Varsity Boys' Basketball Assistant Coach**
- **James Morrow - 2018-19 JV Boys' Basketball Coach**
- **Mark Wilson - 2018-19 Varsity Girls' Basketball Coach**
- **Ryan Crossman - 2018-19 Mod. Girls' Basketball Coach; Var. Girls' Basketball Assistant Coach**
- **Jennifer Sosa - 2018-19 JV Girls' Basketball Coach**

Motion for approval by Lynn Reichert, seconded by Scott Rickett, with motion approved 7 – 0.

ITEMS FOR NEXT MEETING – September 13, 2018

- Teacher schedules and assignments, at the request of Terry Countryman

EXECUTIVE SESSION:

Motion was made by Ray McIntosh, seconded by Kathy Gardner, to enter into executive session for discussion of matters leading to the possible appointment of one particular individual, with motion approved 7 – 0. Time entered, 6:49 PM.

RETURN to REGULAR MEETING:

Motion was made by Kathy Dyer, seconded by Scott Rickett, to reconvene to the regular meeting with motion approved 7- 0. Time returned, 7:26 PM.

Motion for Adjournment: There being no further business or discussion, a motion is requested to adjourn the regular meeting.

Motion was made by Kathy Dyer, seconded by Lynn Reichert, to adjourn the regular meeting, with motion approved 7:0. Time adjourned, 7:27 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, August 9, 2018
- All minutes are unofficial until approved by the Board of Education